

ASSOCIATE PASTOR

Purpose

To join with the Pastor to provide a balanced ministry of preaching, teaching, pastoral care, and spiritual leadership to Guilford Park Presbyterian Church, Greensboro, North Carolina, and to enable the church to grow to the full potential of its vision and mission.

Accountability

Accountable to the Pastor, the Session through the Personnel Committee, and the presbytery.

Relationships

Relates to the congregation as Associate Pastor; relates to the Session and various committees; relates to the staff; and relates to the presbytery as a member.

Needed Skills and Knowledge

Advanced degree preferred. Strong knowledge and articulation of Reformed theology; competent and inspiring preaching, teaching, and equipping leaders; ability to relate to various ages of people; sense of humor; flexible and approachable; and strong, effective, and creative leadership that encourages leaders and committees to accomplish goals and fulfill responsibilities.

Responsibilities

1. Provide spiritual and pastoral leadership that will inspire and assist us to be our vision and do our mission, fulfilling our ministry goals and completing our ministry activities, particularly in the area of young adults.
2. Provide inspired, Reformed preaching usually once per month and worship leadership each Sunday that will help us attract and faithfully meet the needs of a wide range of people, and will also be faithful to Christ.
3. Provide preaching, teaching, and pastoral ministry that will encourage spiritual growth in the congregation and awaken us to an active outreach in evangelism, mission, and justice to in our community and beyond.
4. Provide active, supportive and empowering leadership, as well as empowering, resourcing and training lay leadership, in particular to the area of Young Adult ministry and to the Adult Education, Congregational Care, and Membership Committees.
5. Provide pastoral care in partnership with the Pastor and Congregational Care Committee.
6. Provide other pastoral services such as wedding and funerals.
7. Attend Session meetings and help the Session evaluate its role in the areas of adult education ministries, congregation care, and membership.
8. Assume necessary responsibilities in the absence of the Pastor and attend staff meetings, e.g. moderate Session and staff meetings.

9. Comply with Guilford Park Presbyterian Church's Protection Policy as well as the Employee Responsibilities found in the Personnel Committee's Policies and Procedures.
10. Participate in the life and work of the higher governing bodies of the Presbyterian Church (U.S.A.), attending regularly the meetings of the presbytery.

Type

Called Minister of the Word and Sacrament as specified in the Book of Order.

Benefits

All standard benefits for a part-time installed Minister of the Word and Sacrament of the presbytery and for a member of the church's pastoral staff as enumerated in the Personnel Committee's Policies and Procedures.

Expectations

It is the expectation of this congregation that the Associate Pastor will take time for personal, spiritual, and professional growth. The Associate Pastor will utilize all vacation time as well as usually one Sabbath day per week away from the pastoral responsibilities in order for renewal, rest, relaxation, and recreation as well as time with family and friends.

Evaluation

Performance reviews will be conducted annually by the Pastor/Head of Staff and the Personnel Committee. The Personnel Committee will annually review the adequacy of compensation.

Approved By Personnel Committee: May 9, 2016 and by Session: May 15, 2016